



Council on Accreditation *PQI Webinar Series*

COA is pleased to offer its three-part Performance Quality Improvement (PQI) Webinar. This popular webinar series is designed for staff that implement monitor, and/or participate in the ongoing development and implementation of the organization's performance and quality improvement plan.

The series will take place on May 29, June 5 and June 12th and will be offered for \$200 for the three-part series.

Below is specific information about each session in the series:

Part One: An Introduction to COA's PQI Standards

Tuesday, May 29, 3-4:30 PM EDT

Part One provides:

- a. an overview of COA's expectations and requirements regarding each of the PQI core concepts
- b. guidance on how to develop a PQI program
- c. an introduction to a model PQI plan

Part Two: Outcomes and Measures

Tuesday, June 5, 3-4:30 PM EDT

Part Two focuses in greater detail on:

- a. what the organization needs to measure
- b. identifying indicators, indicators, tools, etc.
- c. data collection and aggregation
- d. case record review

Part Three: Closing the Loop

Tuesday, June 12, 3-4:30 PM EDT

Part Three will focus on using data to improve performance and outcomes, including:

- a. creating reports and reviewing results
- b. involving stakeholders
- c. interpreting data
- d. implementing and monitoring changes

To register for the sessions please remit the attached registration form. Once registered, you will receive an email with instructions on how to access and participate in the webinar. If you have any question, please email trainings@coanet.org.



COA TRAINING REGISTRATION

EMAIL	FAX	MAIL	PHONE
trainings@coanet.org Subject: Training Registration *Preferred	(866) 594-5343 Subject: Training Registration *Preferred	Council on Accreditation Attn: Training 45 Broadway, 29 th Floor New York, NY 10006	(212) 797-3000 (866) 262-8088 Ask for "Training Registration"

Fill out ALL blue fields on form. Confirmation will be sent via email. If you do not receive confirmation within 1 business day of sending registration, please contact COA at trainings@coanet.org or 866-262-8088.

REGISTRANT INFORMATION		
Registrant #1 Full Name		Title
Phone	FAX	Email
Registrant #2 Full Name		Title
Phone	FAX	Email
Organization/Agency Name		
Organization/Agency Address		
City	State/Province	ZIP/Postal Code

TRAINING/WEBINAR COSTS	PAYMENT INFORMATION			
<i>Classroom training costs per person:</i>	<i>I am paying by the following method:</i>			
IAT \$450.00	<input type="checkbox"/> Purchase order number:			
PQI \$450.00	<input type="checkbox"/> Check/money order (payable to "Council on Accreditation")			
HPR \$325.00	<input type="checkbox"/> Credit card – charge my:	<input type="checkbox"/> VISA	<input type="checkbox"/> M/C	<input type="checkbox"/> AMEX
After School Training \$250.00	Name of Cardholder			
<i>Webinar costs per event:</i>	Card Number	Expiration Date		
PQI Webinar Series \$200.00	Signature <input type="text"/>			
Other listed webinars \$75.00	Total: \$			
Discount Code _____	Name(s) of Training(s) you will be attending:			
	Training Date(s):			
	Notes to COA:			

REGISTRATION POLICY: Please Register Promptly. Completed registration form must be received at COA at least seven (7) days prior to classroom training date and one (1) day prior to webinar. Payment in full is due prior to training. A late registration for classroom trainings incurs a \$50 late registration fee.

CANCELLATION/REFUND POLICY: COA reserves the right to cancel any session with insufficient registration. If COA cancels a classroom training within three (3) weeks of the scheduled event, reasonable and confirmed expenses for travel will be considered for reimbursement. For cancellations received within three (3) weeks of the course, full registration is transferable to another event or to any alternate attendee from your organization. Refund requests must be sent via email, fax, or certified mail, will be honored only if made within a minimum of three (3) weeks prior to an event, and will incur a \$75.00 cancellation fee.

HOTEL ACCOMMODATIONS: Call or see our website for [hotel accommodation information](#). All hotel information will be sent with the email confirmation.

CEU CREDITS: COA presents a certificate of attendance to each registrant of a classroom training or webinar. In addition, participants with degrees in social work may obtain CEU credits through NASW for all classroom trainings and select webinars. A NASW CEU participant form will be handed out at all classroom trainings. Cost is \$10.00 per training and is payable by check only. Please inquire during registration about CEUs for webinars.

FOR COA ADMIN USE ONLY	<input type="checkbox"/> Training	<input type="checkbox"/> Finance
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